



Report to Overview & Scrutiny Management Committee (OSMC)

Thursday 20th July 2016

Report of: Policy & Improvement Officer

Subject: Draft Combined Scrutiny Work Programme 2017-18

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One of the roles of OSMC is to take a 'light touch' overview of scrutiny work.

The draft Work Programmes of the five Scrutiny Committees are attached in order to provide a comprehensive picture of planned scrutiny activity (Appendix 1), although it is likely that these Work Programmes will change and develop as the year progresses.

The Committee is asked to note the draft work programmes and identify any issues where joint working between Committees may be appropriate

The Scrutiny Committee is being asked to

- Note the draft work programmes
- Identify any opportunities for joint working

Overview & Scrutiny Management Committee		Thursdays 10am-1pm (apart from February)	
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Thursday 20th July 2017			
Annual Performance Update 2016-17, a report of the Director of Policy, Performance and Communications	To consider an overview of Council performance and identify any areas which require further consideration by OSMC or another scrutiny committee.	James Henderson, Director of Policy, Performance and Communications Andrew Walshaw, Performance & Research Manager Portfolio Directors	Agenda Item
Draft Combined Scrutiny Work Programme 2017-18 and update from Chairs	To receive a copy of the Combined Draft Work Programme for the 5 scrutiny committees and any update from Chairs.	Scrutiny Chairs	Agenda Item
OSMC Draft Work Programme 2017-18, a report of the Policy & Improvement Officer	To consider and discuss the committees Work Programme for 2017/18.	Diane Owens, Policy & Improvement Officer	Agenda Item

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Thursday 19th October 2017			
The Future of Local Government Funding, a report of the Director of Finance & Commercial Services	A report on the current and future position in terms of local government funding, to include changes to business rates.	Marianne Betts, Director of Finance & Commercial Services (Interim) Other attendees tbc.	Agenda Item
Other Agenda Item/s - tbc			Agenda Item
Presentation topics for the January 2018 Council Meeting	To identify one or two topics for the meeting of Full Council to be held in January, 2018.	Paul Robinson, Principal Committee Secretary, Democratic Services	Agenda Item
OSMC Work Programme 2017/18	To consider and discuss the committees Work Programme for 2017/18.	Diane Owens, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item

Thursday 16th November 2017			
Work Based Development and Wellbeing (Human Resources)	Details tbc	Lynsey Linton, Head of Human Resources Other attendees tbc	Agenda Item
Sheffield City Region - Devolution Update Page 56	To provide an update on Sheffield City Region Devolution, following the public consultation that will be due to take place over the summer of 2017 and outlining next steps.	Laurie Brennan, Policy & Improvement Manager Other attendees tbc	Agenda Item
OSMC Work Programme 2017-18	To consider and discuss the committee's Work Programme for 2017/18.	Diane Owens, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item

14th February 2018 (10am-1pm)

Revenue Budget 2018/19 and Capital Programme 2018/19	To consider the Council's budget proposal in advance of Cabinet.	Cllr Olivia Blake, Deputy Leader and Cabinet Member for Finance Eugene Walker, Acting Executive Director of Resources Dave Phillips, Head of Strategic Finance Other attendees tbc.	Single Agenda Item
Draft Work Programme 2017-18	To consider and discuss the committee's Work Programme for 2017-18.	Diane Owens, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item

19th April 2018			
How Sheffield City Council Would like to do Business - Ethical Procurement	Details tbc	Marianne Betts, Director of Finance & Commercial Services (Interim) Other attendees tbc.	Agenda Items
Customer Experience Strategy, including an update on the new Council website, a report of the Director of Policy, Performance and Communications	To provide an update on the Customer Experience Strategy and the Councils New Website, which launched in April 2017. To include performance and customer feedback. Following discussion at the February 2017 OSMC meeting, it will also cover accessibility of EIA's (Equality Impact Assessments).	James Henderson, Director of Policy, Performance and Communications - tbc Other attendees – tbd.	Agenda Item
Scrutiny Annual Report 2017-18 Draft Content & Work Programme 2018-19	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2017-18. It also includes a list of topics which it is recommended be put forward for consideration as part of the 2018-19 Work Programme for this committee.	Diane Owens, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item
Other Possible Topics			
Public engagement	To discuss public engagement in scrutiny.		

Children, Young People & Family Support		Mondays 10am-1pm	
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Monday 17th July 2017			
Consultation on the future commissioning and delivery of young people's services – Investing In Young People, a report of the Executive Director of People Portfolio	To receive a report on the proposals for youth services, during the consultation period and provide feedback / comment. The consultation period is due to run until late July / early August 2017.	Sam Martin, Assistant Director - Lifelong Learning and Skills	Agenda Item
Looked After Children and Care Leavers: Annual Report, a report of the Executive Director of People Portfolio	To enable the committee to consider priorities and performance over the past 12 months as well as future plans for services for Looked After Children and Care Leavers.	Joel Hanna, Assistant Director, Provider Services Other attendees tbc.	Agenda Item
Draft Work Programme 2016-17, a report of the Policy & Improvement Officer	To consider and discuss the committees Work Programme for 2017/18.	Diane Owens, Policy & Improvement Officer	Agenda Item
Briefing Paper Adoption Annual Report	To provide the committee with an update on priorities and performance over the past 12 months, as well as future plans for Adoption Services in the city.	Joel Hanna, Assistant Director, Provider Services	Briefing Paper
Briefing Paper Fostering Annual Report	To provide the committee with an update on priorities and performance over the past 12 months, as well as future plans for Fostering Services in the city.	Joel Hanna, Assistant Director, Provider Services	Briefing Paper

Monday 11th September 2017			
<p>Learn Sheffield and the School Improvement Strategy, a report of the Chief Executive of Learn Sheffield</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 60</p>	<p>Learn Sheffield are commissioned by Sheffield City Council to deliver the statutory duties relating to school improvement. This report will provide an update on the work of Learn Sheffield and the current School Improvement Strategy 2016-18, including a specific section on work to identify and support young carers.</p>	<p>Stephen Betts, Chief Executive - Learn Sheffield</p> <p>Other attendees tbc.</p>	<p>Agenda Item</p>
<p>Other Agenda Items - tbc</p>			<p>Agenda Item</p>

Monday 13th November 2017			
<p>Attainment 2016-17 – citywide attainment outcomes in schools & academies - headline results</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 61</p>	<p>The Committee may wish to receive a report outlining headline attainment results. The Committee could then receive a more detailed report in January 2018 when validated data is available, this could include further analysis in terms of national data / comparators.</p>	<p>Jayne Ludlum, Executive Director of People Portfolio</p> <p>Stephen Betts, Learn Sheffield, Chief Executive</p> <p>Pam Smith, Head of Primary & Targeted Intervention</p> <p>Kate Wilkinson, Service Manager - Performance & Analysis Service</p>	<p>Agenda Item</p>
<p>Other agenda items - tbc</p>			<p>Agenda Item</p>

Monday 11th December 2017			
Sheffield Children's Safeguarding Board Annual Report	<p>This report will provide an update on the work of the Safeguarding Board, including current priorities and any challenges.</p> <p><i>The Sheffield Children's Safeguarding Board Annual Report 2016/17 and Business Plan 2017/18 could be sent as background documents for the session.</i></p>	<p>Jane Haywood, Chair of the Sheffield Safeguarding Children Board</p> <p>Carly Speechley, Director, Children and Families</p> <p>Victoria Horsefield, Assistant Director, Children and Families</p> <p>Other attendees tbd</p>	Agenda Item
Sheffield Sexual Exploitation Service Annual Report	<p>This report will give an update on the work of the Sexual Exploitation Service and partner agencies working to address child sexual exploitation, including current priorities and any challenges.</p> <p><i>The Sheffield Sexual Exploitation Service Annual Report 2017-18 could be sent as a background document for the session.</i></p>	<p>Jane Haywood, Chair of the Sheffield Safeguarding Children Board</p> <p>Victoria Horsefield, Assistant Director, Children and Families</p> <p>Janine Dalley, Senior Programme Manager for Targeted Service. Sheffield Futures</p> <p>Other attendees tbd</p>	Agenda Item
Other Agenda Items - tbc			Agenda Item

Monday 15th January 2018			
<p>2016 Final Results: City Context and School Performance</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 63</p>	<p>To receive a further report on citywide attainment (following the report the committee receive in November 2017). This report will reflect validated data and can include further analysis in terms of national data / comparators.</p>	<p>Jayne Ludlam, Executive Director of People Portfolio</p> <p>Pam Smith, Head of Primary & Targeted Intervention</p> <p>Kate Wilkinson, Service Manager - Performance & Analysis Service</p> <p>Stephen Betts, Learn Sheffield, Interim Chief Executive</p>	<p>Agenda Item</p>
<p>Agenda Item - tbc</p>			

Monday 12th March 2018			
Sheffield's Emotional Wellbeing and Mental Health Transformation Programme, in response to Future in Mind	In December 2016 the committee received a report regarding the "Future in Mind Programme" and Sheffield's Transformation Plan. It outlined the impact on prevention and early intervention services, partnership working and upcoming challenges as well as a specific focus on work being undertaken through schools. The Committee requested a further update in around 12 months' time to update on progress with this work.	Bethan Plant, Health Improvement Principal - Public Health Team Matthew Peers, Commissioning Manager – EWBMH, CCG Other attendees tbc	Agenda Item
Other Agenda Items - tbc			Agenda Item
Other Possible Topics			
<ul style="list-style-type: none"> • Skills Development for 16-19's in Sheffield • SEND and Education Health Care Plans (EHCP's) • SEND Services and approaches to Co-production • Child Poverty • Lifelong learning and alternative provision • Home education and alternative provision 			

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Safer & Stronger Communities

Thursday 5-8pm

Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Thursday 6th July 5-8 pm			
Hate Crime Task Group - initial response to the recommendations of the task group	Extract from Task Group report <i>"The Committee would like to request that Cabinet provide an initial response to their recommendations by July 2017 with a more detailed progress report to be provided by the end of 2017"</i>	Maxine Stavrianakos	July
Hate Crime - verbal updates from partners	SYP Hate Crime Lead - update; Equality Hub Network	South Yorkshire Police - DCI Ian Proffitt - verbal update; EHN task group - verbal update from Magid Magid	July
Fire Safety on Council High Rise Residential Blocks	To receive an update on actions by Sheffield Council following Grenfell Tower fire	Jayne Dunn, Cabinet Member, Janet Sharpe, Director of Housing and Neighbourhood Services, Jill Hurst, Head of Housing Investment and Repairs,	July
draft work programme 2017-18		Policy and Improvement Officer	

For information - update report on Financial Inclusion Strategy		Cat Arnold	
For information - Response to public questions	Response to public questions raised at 6th April meeting (2 No.)	Policy and Improvement Officer	July
Thursday 14th September 4-7 pm			
Challenge for Change	Present latest completed project; and service lead update on actions in response to previous Challenge for Change findings	Tina Gilbert, Assistant Manager, Communities	Single Agenda Item
Work programme 2017-18		Policy and Improvement Officer	Standing Item
Thursday 12th October 4-7 pm			
Neighbourhood Policing	Receive an update on neighbourhood policing now, including the combined Council/South Yorkshire Police team, and future direction.	Maxine Stavrianakos	
Work programme 2017-18		Policy and Improvement Officer	Standing Item

Thursday 14th December 4-7 pm			
Hate Crime Task Group - more detailed progress report	More detailed reporting on response to recommendations - may be rescheduled to January meeting	Jayne Dunn, Cabinet Member, Maxine Stavrianakos, Head of Neighbourhood Intervention & Tenant Support	
Work programme 2017-18		Policy and Improvement Officer	Standing Item
Thursday 18th January 4-7 pm			
Work programme 2017-18		Policy and Improvement Officer	Standing Item
Thursday 8th March 4-7 pm			
Scrutiny Annual Report 2017-18 Draft Content & Work Programme 2018-19	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2017-18. It also includes a list of topics which it is recommended be put forward for consideration as part of the 2018-19 Work Programme for this committee.	Policy and Improvement Officer	Briefing Paper
TASK GROUP			
Dependent on resources and need			

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Possible topics to be scheduled			
Street begging and the Impact of drug use and drinking (including street drinking) on communities	Scrutiny focus to be developed		TBC
Youth Justice	Scrutiny focus to be developed		TBC
Sheffield Cohesion Strategy	An update on progress and actions		TBC
Housing - evictions	Consider and test policy, process, costs		TBC
Housing Associations	Consider housing association annual reports, issues, future strategy		TBC
Community Safety - safe city	Consider non hate crime and policing matters, including 101 service		TBC
Neighbourhood Working - A New Approach for Sheffield	The committee received a report on 16th February, and they agreed to request an interim update 3-6 months into implementation of the new model.		TBC
South Yorkshire Fire Authority	Initial briefing - relationship with scrutiny		Briefing Paper
Safer & Sustainable Communities Partnership Board	Initial briefing - relationship with scrutiny		TBC

Healthier Communities & Adult Social Care			
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Transfers of Care	How are we currently performing? What are key issues? How are they being resolved? How can we improve?	Phil Holmes, co-ordinating with CCG and STH	
Clinical Commissioning Group Financial Position	To understand decisions the CCG is taking to manage its financial position	NHS Sheffield CCG	
Urgent Care and Primary Care Reviews	Update on progress, what does this mean for the City?	NHS Sheffield CCG	
Mental Health Transformation	Gain an understanding of the mental health transformation programme and the impact it will have on Sheffield people.	NHS Sheffield CCG	
Accountable Care Partnership and Shaping Sheffield	To consider how the Accountable Care Partnership is developing, and how it is driving forward Shaping Sheffield, with a focus on how the plan is translating into action.	NHS Sheffield CCG, Sheffield City Council	
Care and Support Performance	Request for 12 month update following 2016/17 consideration. OSMC considering at meeting on 20th July - issues may filter out of that.	Phil Holmes, Director of Adult Services	

Dementia Friendly City	What progress is being made on becoming a Dementia Friendly City - what more can we do?		
Mental Health - role of voluntary sector	Focus on Community Services, and programmes delivered by voluntary sector. How can we spread best practice across the city?		
Social Prescribing	What is Sheffield's approach? Is it working? How do the costs and savings work? Is social prescribing being implemented in an equal way across the City?		
Health in All Policies	To consider how well the public health strategy is being embedded across all areas of Council activity.	Greg Fell, Director of Public Health	
QC visits to GPs	Follow up from issues considered in 2016/17 - how do we ensure high quality GP services across the city - report on progress.	NHS Sheffield CCG/CQC	
Joint Strategic Hospital Services Review	To consider the outcome of the review and the potential impact on Sheffield	NHS Sheffield CCG	
Children, food and health	To consider impact of food on children's health - obesity and malnutrition - with a focus on the wider determinants of health, particularly poverty and the role of food banks		
Health & Wellbeing Board	To understand the role of the Health and Wellbeing Board and its relationship with Scrutiny	Policy and Improvement Officer	

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Joint Overview and Scrutiny Committees			
Commissioners Working Together Programme Joint Scrutiny Committee	This Committee meets in relation to the Commissioners Working Together Collaborative looking at Health Service Change in South and Mid Yorkshire, Bassetlaw and North Derbyshire. Focussing on two NHS service reconfigurations - Hyper Acute Stroke Services; and Children's Surgery and Anaesthesia. (Note different footprint than South Yorkshire and Bassetlaw STP)		
Yorkshire and the Humber Joint Health Overview and Scrutiny Committee	This Committee is currently considering changes to congenital cardiac surgery services.	Leeds City Council are lead body	

Economic & Environmental Wellbeing			
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Wednesday 12th July 2-5 pm			
Non-City Centre Parking Developments (Call-In)	Call-In of Individual Cabinet Member Decision on 30.05.2017 - Call-In Lead Signatory: Cllr Ian Auckland	Jack Scott, Cabinet Member Transport and Infrastructure; Paul Fell, Transport, Traffic & Parking Services Manager, Place (Report Author)	Single agenda item
Draft Work Programme 2017/18	Committee to agree work programme 2017/18 – within framework of selecting scrutiny topics & remit	Policy & Improvement Officer	Standard Agenda Item
TBC July - Special			
Western Road First World War Memorial Scrutiny Task and Finish Working Group (committee group)	Consideration of Western Road First World War Memorial Scrutiny Task and Finish Working Group draft report and recommendations - agreement of final report by the full scrutiny Committee	Scrutiny Working Group	Single agenda item
Wednesday 13th September 2-5pm			
Retaining World Snooker Championships in Sheffield	To receive an update on the retention of the World Snooker Championships	Mick Crofts - Director of Business Strategy and Regulation, Place	Agenda Item

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Sheffield Retail Quarter – key decisions and announcements – update	Update on key decisions and announcements	Lead Cabinet member, Lead officer - Nalin Seneviratne	Agenda Item
China Economic and Civic Programme Update	To receive an update on this following Call-in of Cabinet Decision - December 2016	Lead Cabinet Member; Lead Officer - Edward Highfield	Agenda Item
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
Wednesday 29th November 5-8pm			
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Report of Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
Wednesday 31st January 5-8 pm			
Work Programme 2017/18	To consider and discuss the committees work programme for 2017/18	Report of Alice Nicholson - Policy & Improvement Officer	Standard Agenda Item
Wednesday 14th March 5-8 pm			
Scrutiny Annual Report 2017-18 Draft Content & Work Programme 2018-19	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2017-18. It also includes a list of topics which it is recommended be put forward for consideration as part of the 2018-19 Work Programme for this committee.	Report of Alice Nicholson - Policy & Improvement Officer	Annual Agenda Item

Task Group			
Western Road First World War Memorial task and finish cross party working group (committee group) - to complete this task group	In response to Council on 4th January referring a petition to a cross party working group of Economic and Environmental Wellbeing Scrutiny and Policy Development Committee – Report of working group to full Committee	Scrutiny Working Group	Single Agenda Item
Task group 2017/18 - dependent on resources and need			
Future items to be scheduled - scope to be determined			
Page 74 Growing Sustainably: A bold plan for a sustainable Sheffield	Making it happen, a look at Programme/action plan for this Sheffield sustainability strategy - response to report of Sheffield Green Commission	Mark Whitworth - Head of Strategic Housing and Regeneration	TBC
Economic Landscape - continuing the investigation	Continuing the task group topic item 2016/17 - Multi approach of business needs, city's economic role in SCR - November/January	External calls for evidence, potential development companies; Sheffield City Region	TBC
Bus Services Act 2017	An in depth follow up o the Bus Services Bill item 2016/17, and how Combined Authority can make best use of the powers	SYPTe, SCR CA, Sheffield Bus Partnership	TBC
Planning Applications - ward members	Possible briefing picking up this and other matters from 26.04.2017 - Economic Landscape item	Chief Planning Officer, Sheffield City Council	TBC

De culverting work in the city as flooding prevention e.g. Porter Brook and Sheaf	Identified by member of the Committee – a look at what has been done, success of work and forward look as a future model for preventing flooding elsewhere in the city.	TBC	
Small business	Identified by member of the Committee - What is the offer in Sheffield? For example for business, small & medium, in the Maclaren supply chain.	TBC – to include Federation of Small Businesses; Sheffield City Council; Sheffield City Region	

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